



Rules

November 09

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Mamre Association Inc
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1. NAME

1. The name of the incorporated association shall be **Mamre Association Inc** (in these rules called “the association”) and shall be the legal entity for the Mamre Community.

2. OBJECTS

1. Within the spirit of Mamre’s Charter (Appendix 1) the objects for which the association is established are:

- a. Vision:

Mamre is an active intentional Community that upholds the worth of every person in society. Thus Mamre needs to work actively towards building a strong Community base inclusive of families (in this instance families in which there is a family member with a disability) and also members from the wider community.

All aspects of the life of the association should be congruent with the values as espoused in its Charter and policies.

Families supported by Mamre are envisioning, planning and building rich, meaningful and inclusive lives for their family member with a disability.

- b. Mission:

Mamre is a Community-driven organisation that works with families, so that they envision, plan and build rich, meaningful and inclusive lives for their family members with a disability.

3. POWERS

1. The association has, in the exercise of its affairs, all the powers of an individual.
2. The association may, for example –
 - (a) enter into contracts; and
 - (b) acquire, hold, deal with and dispose of property; and
 - (c) make charges for services and facilities it supplies; and
 - (d) do other things necessary or convenient to be done in carrying out its affairs.
3. The association may also issue secured and unsecured notes, debentures and debenture stock for the association.

4. CLASSES OF MEMBERSHIP

1. The membership of the association shall consist of:
 - a. ordinary members
 - b. honorary life members.
2. The number of ordinary members shall be unlimited.

3. The **Governance Board** shall offer, from time to time, honorary life memberships.

5. NEW MEMBERSHIP

1. Every person who applies for membership of the association shall be proposed by one member of the association and seconded by another member.
2. The application for membership shall be made in writing, signed by the applicant and the applicant's proposer and seconder and shall be in such form as the **Governance Board** from time to time prescribes.

6. MEMBERSHIP FEES

1. The membership fees for each class of membership shall be such sum as the members shall from time to time at any general meeting so determine.
2. The membership fees for each class of membership shall be payable at such time and in such manner as the **Governance Board** shall from time to time determine.

7. ADMISSION AND REJECTION OF MEMBERS

1. The **Governance Board** must consider an application for membership at the next Board meeting held after it receives—
 - a. the application for membership; and
 - b. the appropriate membership fee for the application.
2. The **Governance Board** must ensure that, as soon as possible after the person applies to become a member of the association, and before the **Governance Board** considers the persons application, the person is advised of the association's public liability insurance and the amount of the insurance.
3. The **Governance Board** must decide at the meeting whether to accept or reject the application.
4. If a majority of the members of the **Governance Board** present at the meeting vote to accept the applicant as a member, the applicant must be accepted as a member for the class of membership applied for.
5. The secretary of the association must, as soon as practicable after the **Governance Board** decides to accept or reject an application, give the applicant a written notice of the decision.

8. TERMINATION OF MEMBERSHIP

1. A member may resign from the association at any time by giving notice in writing to the secretary.
2. Such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date.

3. If a member -

- (a) is convicted of an indictable offence; or
- (b) fails to comply with any of the provisions of these rules; or
- (c) has not confirmed his or her membership in writing within eighteen (18) months; or
- (d) has membership fees in arrears for a period of 2 (two) months or more; or
- (e) conducts himself or herself in a manner considered to be injurious or prejudicial to the character or interests of the association,

the **Governance Board** shall consider whether the member's membership shall be terminated.

9. APPEAL AGAINST REJECTION OR TERMINATION OF MEMBERSHIP

1. A person whose application for membership has been rejected or whose membership has been terminated may, within one (1) month of receiving written notification thereof, lodge with the secretary written notice of the person's intention to appeal against the decision of the **Governance Board**.
2. Upon receipt of a notification of intention to appeal against rejection or termination of membership the secretary shall convene, within three (3) months of the date of receipt by the secretary of such notice, a general meeting to determine the appeal.
3. At any such meeting the applicant shall be given the opportunity to fully present the applicant's case and the **Governance Board** or those members thereof who rejected the application for membership or terminated the membership subsequently shall likewise have the opportunity of presenting its or their case.
4. The appeal shall be determined by the vote of the members present at such meeting.
5. Where a person whose application is rejected, does not appeal against the decision of the **Governance Board** within the time prescribed by these rules or so appeals by the appeal is unsuccessful, the secretary shall forthwith refund the amount of any fee paid.

10. REGISTER OF MEMBERS

1. The **Governance Board** shall cause a register to be kept in which shall be entered the names and residential addresses of all person admitted to membership of the association and the dates of their admission.
2. Particulars shall also be entered into the register of deaths, resignations, terminations and reinstatements of membership and any further particulars as the **Governance Board** or the members at any general meeting may require from time to time.

3. The register shall be open for inspection at all reasonable times by any member who previously applies to the secretary for such inspection.

11. PROHIBITION ON USE OF INFORMATION ON REGISTER OF MEMBERS

1. A member of the association must not –
 - a. use information obtained from the register of members of the association to contact, or send material to, another member of the association for the purpose of advertising for political, religious, charitable or commercial purposes; or
 - b. disclose information obtained from the register to someone else, knowing that the information is likely to be used to contact, or send material to, another member of the association for the purpose of advertising for political, religious, charitable or commercial purposes.
2. Subrule (1) does not apply if the use or disclosure of the information is approved by the association.

12. SECRETARY

1. The secretary must be an individual residing in the State who is -
 - a. a member of the association elected by the association as secretary; or
 - b. a member of the association's **Governance Board** appointed by the **Governance Board** as secretary; or
 - c. appointed by the **Governance Board** as secretary (whether or not the individual is a member of the association).
2. The **Governance Board** may appoint and remove the secretary at any time.
3. If a vacancy happens in the office of secretary, the members of the **Governance Board** must appoint or elect a secretary within fourteen (14) days after the vacancy happens.

13. MEMBERSHIP OF GOVERNANCE BOARD

1. The **Governance Board** of the association shall consist of a president, vice-president, treasurer, director, all of whom shall be members of the association, and such number of other members as the members of the association at any general meeting may from time to time elect or appoint.
2. The Director is a member of the **Governance Board** by virtue of his or her office and has one (1) vote and is exempt from the provisions concerning election of Governance Board members.
3. At the Annual General Meeting of the association, all the elected members of the **Governance Board**, for the time being shall retire from office, but shall be eligible upon nomination for re-election.

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4. A member is not eligible to be elected or appointed (including to fill a casual vacancy) to the Governance Board if he or she -
 - a. has served on the **Governance Board** for five (5) years or more of the past seven (7) years;
 - b. currently employed by Mamre.
5. The election of members of the **Governance Board** shall take place in the following manner -
 - a. any two (2) members of the association shall be at liberty to nominate any other member, except those members described in 13.4, to serve as a member of the **Governance Board**; and
 - b. the nomination, which shall be in writing and signed by the member and the member's proposer and seconder, shall be lodged with the secretary at least fourteen (14) days before the Annual General Meeting at which the election is to take place; and
 - c. a list of the candidates' names in alphabetical order, with the proposers' and seconders' names, shall be posted in a conspicuous place in the office or usual place of meeting of the association for at least seven (7) days immediately preceding the Annual General Meeting;
 - d. balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the Annual General Meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies; and
 - e. should, at the commencement of such meeting, there be an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.
6. The **Governance Board** appoints from among its members, persons to fill the offices of president, vice-president, and treasurer within one month of the Annual General Meeting.

14. RESIGNATION OR REMOVAL FROM OFFICE OR MEMBER OF GOVERNANCE BOARD

1. Any member of the **Governance Board** may resign from membership of the **Governance Board** at any time by giving notice in writing to the secretary but such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date or such member may be removed from office at a general meeting of the association where that member shall be given the opportunity to fully present the member's case.
2. The question of removal shall be determined by the vote of the members present at such a general meeting.

3. There is no right of appeal against a member's removal from office under this section.

15. VACANCIES ON GOVERNANCE BOARD

1. The **Governance Board** shall have power at any time to appoint any eligible member of the association to fill any casual vacancy on the **Governance Board** until the next Annual General Meeting.
2. The continuing members of the **Governance Board** may act notwithstanding any casual vacancy in the **Governance Board**, but if and so long as their number is reduced below the number fixed by or pursuant to these rules as the necessary quorum of the **Governance Board**, the continuing member or members may act for the purpose of increasing the number of members of the **Governance Board** to that number or of summoning a general meeting of the association, but for no other purpose.

16. NOTIFICATION OF CERTAIN OFFICE BEARERS

1. The secretary shall notify the chief executive of a change to the membership of the offices of the president, secretary or treasurer within one (1) month after it happens.
2. The secretary shall notify the chief executive of a change to the secretary's address within one (1) month after it happens.
3. If a vacancy happens in the office of secretary the **Governance Board** shall notify the chief executive of the election or appointment of secretary within one (1) month after it happens.

17. FUNCTIONS OF THE GOVERNANCE BOARD

1. Except as otherwise provided by these rules and subject to resolutions of the members of the association carried at any general meeting the **Governance Board** -
 - a. shall have the general control and management of the administration of the affairs, property and funds of the association; and
 - b. shall have authority to interpret the meaning of these rules and any matter relating to the association on which these rules are silent.
2. The **Governance Board** may exercise all the powers of the association -
 - a. to borrow or raise or secure the payment of money in such manner as the members of the association may think fit and secure the same or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the association in any way and in particular by the issue of debentures, perpetual or otherwise, charged upon all or any of the association's property, both present and future, and to purchase, redeem or pay off any such securities; and

- b. to borrow amounts from members and to pay interest on the amounts borrowed and to mortgage or charge its property or any part thereof and to issue debentures and other securities, whether outright or as security for any debt, liability or obligation of the association, and to provide and pay off any such securities; and
 - c. to invest in such manner as the members of the association may from time to time determine.
3. For sub-section (2) (b) the rate of interest must not be more than the rate for the time being charged for overdrawn accounts for money lent (whatever the term of the loan) by the financial institution for the association.

18. MEETINGS OF GOVERNANCE BOARD

1. The **Governance Board** must meet at least once every four (4) calendar months to exercise its functions.
2. The **Governance Board** shall decide how a meeting is to be called.
 - a. Notice of a meeting is to be given in the way decided by the **Governance Board**. A special meeting of the **Governance Board** shall be convened by the secretary on the requisition in writing signed by not less than one-third of the members of the **Governance Board**, which requisition shall clearly state the reasons why such special meeting is being convened and the nature of the business to be transacted thereat.
 - b. At every meeting of the **Governance Board** a simple majority of a number equal to the number of members elected and/or appointed to the **Governance Board** as at the close of the last general meeting of the members, shall constitute a quorum.
 - c. Subject as previously provided in this section, the **Governance Board** may meet together and regulate its proceedings as it thinks fit.
 - d. However, questions arising at any meeting of the **Governance Board** shall be decided by a majority of votes and, in the case of equality of votes, the question shall be deemed to be decided in the negative.
 - e. A member of the **Governance Board** shall not vote in respect of any contract or proposed contract with the association in which the member is interested, or any matter arising thereout, and if the member does so vote the member's vote shall not be counted.
 - f. Not less than fourteen (14) days notice shall be given by the secretary to members of the **Governance Board** of any special meeting of the **Governance Board**.
 - g. Such notice shall clearly state the nature of the business to be discussed thereat.
 - h. The **Governance Board** meeting will be conducted in the manner determined in the policy or if no policy then the president shall preside as chairperson at

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every meeting of the **Governance Board**, or if there is no president, or if at any meeting the president is not present within 10 minutes after the time appointed for holding the meeting, the vice-president shall be chairperson or if the vice-president is not present at the meeting then the members may choose one (1) of their number to be chairperson of the meeting.

- i. If within half an hour from the time appointed for the commencement of a **Governance Board** meeting a quorum is not present, the meeting, if convened upon the requisition of members of the **Governance Board**, shall lapse.
- j. In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the **Governance Board** may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.
- k. In any other case, members of the **Governance Board** may participate in the meeting by telephone, video link up and other forms of communication.

19. DELEGATION OF POWERS OF GOVERNANCE BOARD

- 1. The **Governance Board** may delegate any of its powers to a sub-committee consisting of such members of the association as the **Governance Board** thinks fit.
- 2. Any sub-committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the **Governance Board**. A sub-committee may elect a chairperson of its meetings.
- 3. If no such chairperson is elected, or if at any meeting the chairperson is not present within 10 minutes after the time appointed for holding the meeting, the members present may choose one (1) of their number to be chairperson of the meeting.
- 4. A sub-committee may meet and adjourn as it thinks proper.
- 5. Questions arising at any meeting shall be determined by a majority of votes of the members present and, in the case of an equality of votes, the question shall be deemed to be decided in the negative.

20. ACTS NOT AFFECTED BY DEFECTS OR DISQUALIFICATIONS

- 1. All acts done by any meeting of the **Governance Board** or of a sub-committee or by any person acting as a member of the **Governance Board** shall, notwithstanding that it is afterwards discovered that there was some defect in the appointment of any such member of the **Governance Board** or person acting as aforesaid, or that the members of the **Governance Board** or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the **Governance Board**.

21. RESOLUTIONS OF GOVERNANCE BOARD WITHOUT MEETING

1. A resolution in writing signed by all the members of the **Governance Board** for the time being entitled to receive notice of a meeting of the **Governance Board** shall be as valid and effectual as if it had been passed at a meeting of the **Governance Board** duly convened and held.
2. Any such resolution may consist of several documents in like form, each signed by one or more members of the **Governance Board**.

22. ANNUAL GENERAL MEETINGS

1. Each annual general meeting must be held:
 - a. at least once each year; and
 - b. within six (6) months after the end of the association's previous financial year.

23. BUSINESS TO BE TRANSACTED AT ANNUAL GENERAL MEETING

1. The following business must be transacted at every annual general meeting -
 - a. the receiving of the statement of income and expenditure, assets and liabilities and of mortgages, charges and securities affecting the property of the association for the last financial year; and
 - b. the receiving of the Auditor's Report on the financial affairs of the association for the last financial year; and
 - c. the presenting of the audited statement to the meeting for adoption; and
 - d. the election of members of the **Governance Board**; and
 - e. the appointment of an auditor.

24. SPECIAL GENERAL MEETING

1. The secretary shall convene a special general meeting by sending out notice of the meeting within fourteen (14) days of -
 - a. being directed to do so by the **Governance Board**; or
 - b. being given a requisition in writing signed by not less than one-third of the members presently on the **Governance Board** or not less than the number of ordinary members of the association which equals double the number of members presently on the **Governance Board** plus one; or
 - c. being given a notice in writing of an intention to appeal against the decision of the **Governance Board** to reject an application for membership or to terminate the membership of any person.

2. A requisition mentioned in subsection 1b shall clearly state the reasons why such special general meeting is being convened and the nature of the business to be transacted thereat.

25. QUORUM AT GENERAL MEETING

1. At any general meeting the number of members required to constitute a quorum shall be double the number of members presently on the **Governance Board** plus one.
2. No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business.
3. For the purposes of this rule, “**member**” includes a person attending as a proxy.
4. If within half an hour from the time appointed for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of members of the **Governance Board** or the association, shall lapse.
5. If there is no quorum within 30 minutes after the time fixed for a general meeting called other than on the request of members of the **Governance Board** or the association—
 - a. the meeting is to be adjourned for at least 7 days; and
 - b. the **Governance Board** is to decide the day, time and place of the adjourned meeting.
6. The chairperson may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
7. When a meeting is adjourned for thirty (30) days or more, notice of the adjourned meeting shall be given as in the case of an original meeting.
8. Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

26. NOTICE OF GENERAL MEETING

1. The secretary shall convene all general meetings of the association by giving not less than fourteen (14) days notice of any such meeting to the members of the association.
2. Notice of a general meeting shall clearly state the nature of the business to be discussed thereat.
3. The manner by which such notice shall be given shall be determined by the **Governance Board**.
4. However, notice shall be given in writing of any meeting convened for the purpose of -

- a. hearing and determining the appeal of a member against the rejection or termination of his/her membership by the **Governance Board**, or
- b. hearing and deciding a proposed special resolution of the association.

27. PROCEDURE AT GENERAL MEETING

- a. The president shall preside as chairperson, or if there is no president, or if the president is not present within fifteen (15) minutes after the time appointed for the holding of the meeting or is unwilling to act, the vice-president will be the chairperson or if the vice-president is not present or is unwilling to act then the members present shall elect one (1) of their number to be chairperson of the meeting; and
- b. the chairperson shall maintain order and conduct the meeting in a proper and orderly manner; and
- c. every question, matter or resolution, except for a special resolution, shall be decided by a majority of votes of the members present. A special resolution shall be decided by three quarters of the members present; and
- d. every member present shall be entitled to one (1) vote and in the case of an equality of votes the chairperson shall have a second or casting vote; and
- e. however, no member shall be entitled to vote at any general meeting if the member's annual subscription is more than one (1) month in arrears at the date of the meeting; and
- f. voting shall be by show of hands or a division of members, unless not less than one-fifth of the members present demand a ballot, in which event there shall be a secret ballot; and
- g. the chairperson shall appoint two (2) members to conduct the secret ballot in such manner as the chairperson shall determine and the result of the ballot as declared by the chairperson shall be deemed to be the resolution of the meeting at which the ballot was demanded; and
- h. a member may vote in person or by proxy or by attorney and on a show of hands every person present who is a member or a representative of a member shall have one (1) vote and in a secret ballot every member present in person or by proxy or by attorney or other duly authorised representative shall have one (1) vote; and
- i. the instrument appointing a proxy shall be in writing, in the common or usual form under the hand of the appointor or of the appointor's attorney duly authorized in writing; and
- j. a proxy may but need not be a member of the association; and
- k. the instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a secret ballot; and

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- l. where it is desired to afford member an opportunity of voting for or against a resolution the instrument appointing a proxy shall be in the form in Appendix 2; and
 - m. the instrument appointing a proxy shall be deposited with the secretary prior to the commencement of any meeting or adjourned meeting at which the person named in the instrument proposes to vote; and
 - n. the secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every **Governance Board** meeting and general meeting to be entered in a book to be open for inspection at all reasonable times by a financial member who previously applies to the secretary for that inspection.
 2. For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every **Governance Board** meeting shall be signed by the chairperson of that meeting or the chairperson of the next succeeding **Governance Board** meeting verifying their accuracy.
 3. Similarly, the minutes of every general meeting shall be signed by the chairperson of that meeting or the chairperson of the next succeeding general meeting.
 4. However, the minutes of any annual general meeting shall be signed by the chairperson of that meeting or the chairperson of the next succeeding general meeting or annual general meeting.

28. USE OF COMMUNICATION TECHNOLOGY

1. Members are deemed to be present at a meeting by using any technology that reasonably allows members to hear and take part in discussions as they happen.

29. BY – LAWS

1. The **Governance Board** may from time to time make, amend or repeal by-laws, not inconsistent with these rules, for the internal management of the association and any by-law may be set aside by a general meeting of members.

30. ALTERATION OF RULES

1. Subject to the provisions of the *Associations Incorporation Act 1981*, these rules may be amended, rescinded or added to from time to time by a special resolution carried at any general meeting.
2. However, an amendment, rescission or addition is valid only if it is registered by the chief executive.

31. COMMON SEAL

1. The **Governance Board** shall provide for a common seal and for its safe custody.
2. The common seal shall only be used by the authority of the **Governance Board** and every instrument to which the seal is affixed shall be signed by a member of the **Governance Board** and shall be countersigned by the secretary or by a second member of the **Governance Board** or by some other person appointed by the **Governance Board** for the purpose.

32. FUNDS AND ACCOUNTS

1. The funds of the association must be kept in the name of the association in a financial institution decided by the **Governance Board**.
2. Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the association and the particulars usually shown in books of a like nature.
3. All moneys shall be deposited as soon as practicable after receipt thereof.
4. All amounts of \$100.00 or over shall be paid by electronic transfer or by cheque.
5. Cheques shall be crossed "not negotiable" except petty cash recoupments which may be open.
6. The **Governance Board** shall determine the amount of petty cash, which shall be kept, on the imprest system.
7. All expenditure shall be approved or ratified at a **Governance Board** meeting.
8. As soon as practicable after the end of each financial year the treasurer shall cause to be prepared a statement containing the particulars of -
 - (a) the income and expenditure for the financial year just ended; and
 - (b) the assets and liabilities and of all mortgages, charges and securities affecting the property of the association at the close of that year.
9. The auditor must examine the statement prepared under subsection 8 and present a report on it to the secretary before the next annual general meeting following the financial year for which the audit was made.
10. The income and property of the association shall be used solely in promoting the association's objects and exercising the association's powers.

33. DOCUMENTS

1. The **Governance Board** shall provide for the safe custody of books, documents, instruments of title and securities of the association.

34. FINANCIAL YEAR

1. The financial year of the association shall close on 30th June in each year.

35. DISTRIBUTION OF SURPLUS ASSETS TO ANOTHER ENTITY

1. This section applies if the association is wound-up under part 10 of the Act and there are surplus assets.
2. The surplus assets must not be distributed among the members but shall be given to another entity -
 - a. that has objects similar to the association's objects and to which gifts are allowable deductions under the provision of Section 78 (1)(a) of the Income Tax Assessment Act; and
 - b. the rules of which prohibit the distribution of the entity's income and assets to its members.
3. In this section "**surplus assets**" has the meaning given by section 92(3) of the Act.

Appendix 1 - The Charter

The word “**Mamre**” is Hebrew in origin and means “**mountain of friendship of God**”.

We read of Mamre, the place, in the first book of Scripture (Genesis 18) where we are told of Abraham sitting alone outside his tent when three strangers approached him seeking rest and refreshment before continuing on their long journey. Abraham responded with a warm welcome, and hospitality befitting his household.

When the Community which calls itself Mamre began in Brisbane in 1982, the simple ideals and actions of Abraham in Genesis 18, were, and continue to be, the ideals of the people who established that first Community and of those who have joined the Community since.

In simple terms, the ideals are that all people may feel valued and included, through:

- an acceptance of each person,
- a recognition of, and valuing of, the gift that each person is,
- the Community’s warm welcome and hospitality to people,
- the Community member’s desire to take the time to “be with” each person, not just “do for”, in order that the giver might also receive,
- an attempt to meet the diverse needs of those who approach Mamre.

To achieve this, the Community endeavours to form a NETWORK OF FRIENDSHIP around those who support the Community in various roles, families who have sons and daughters with a disability, and friends who have the freedom to participate in Community life to the extent that they choose.

There are many who are part of the life of Mamre, e.g. Committees who support the community spiritually, emotionally and in a management capacity. There are countless friends who energise the Community in many ways, e.g. by prayer, by helping in the Community’s provision of support services to families, by fundraising, and most importantly, by just choosing TO BE WITH THE COMMUNITY. In fact, all those who share these goals are in some way part of the Community of Mamre.

Community members seek to give witness to the radical example of Jesus to stand in solidarity with the “poor” and the outsiders in society and they choose to live out this conviction in a deep caring of each other and the people with a disability and their families. Simplicity is another key value of the Mamre Community – simplicity in the way of relating, in the style of working and in material goods.

It is those who live with some disability who give the Community its life. They are the people the Community “serves”, but more importantly, they too, are givers. Their challenge to us is essentially life giving and calls us to be truly human.

We aim also to support their families in ways, which are most needed. To enable us to do this, we believe the first and foremost “work” of the Community members is that of listening to what family members are saying (and not saying) in terms of their needs, to evaluate our resources and where possible to act towards lessening the anguish and

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anxieties at times experienced by many families. Similarly, Community members seek out ways to celebrate with families their joys and successes.

It is the families themselves who point us in the direction we should go. It is our responsibility to be attentive to emerging needs as well as faithful to what we have begun.

The formation of relationships is very important to the life of Mamre. It is the deepest wish that the Mamre Community can offer some real support to families of people who have disabilities, to form communities of friendship around families and simply to show that there ARE people who care.

To achieve all the above, the Mamre Community aims to be flexible, unified, personal and welcoming, with an obvious warmth and vitality.

Ultimately, we believe that Mamre rests in the hands of God and, as the name implies, it is God's friendship that binds us all together.

Appendix 2 - Proxy Form

I, _____ of _____
being a member of the Mamre Association Inc, hereby appoint _____
of _____, or failing the member, _____
of _____ as my proxy to vote for me on my behalf at the (annual)
general meeting of the association, to be held on the _____ day of _____, 20____
and at any adjournment thereof.

Signed this _____ day of _____ 20 ____ .

Signature:

This form is to be used *in favour of the resolution / *against the resolution.

*Strike out whichever is not desired. (Unless otherwise instructed, the proxy may vote as the proxy thinks fit).